

College Effectiveness Committee

Agenda

September 12, 2014 / 10:00 a.m.

Vernon 204 and CCC 712

- Call meeting to order

- Welcome and review of committee attendance
 - College Effectiveness Committee members:

Vernon College Position	Member	Present	Not Present
Director of Institutional Effectiveness	Betsy Harkey, Chair		
Dean of Administrative Services	Garry David		
Dean of Admissions and Financial Aid/Registrar	Joe Hite		
Dean of Instructional Services	Dr. Gary Don Harkey		
Dean of Student Services/Athletic Director	John Hardin III		
Associate Dean of Instructional Services	Shana Munson		
Associate Dean of Student Services	Kristin Harris		
Division Chair - Communications, English Instructor	Joe Johnston		
Division Chair - Behavioral and Social Sciences, Government Instructor	Greg Fowler		
Division Chair- Information Technology, Industrial Automation Instructor	Mark Holcomb		
Division Chair- Math and Science, Math Instructor	Dr. Karen Gragg		
Director of Admissions and Records	Amanda Raines		
Director of Continuing Education	Christina Feldman		
Director of Financial Aid	Melissa Elliott		
Director of Human Resources	Haven David		
Director of Institutional Advancement Executive Director, Vernon College Foundation	Michelle Alexander		
Institutional Support Specialist	Jim Binion		
Director of Library Services	Marian Grona		
Director of PASS Department/ Coordinator of Office for Students with Disabilities	Deana Lehman		
Director of Quality Enhancement	Criquett Lehman		
Faculty/ Instructional Design and Technology Coordinator	Roxie Hill		
Counselor	Clara Garza		
Faculty Senate Representative	Dr. Donnie Kirk		
Faculty Senate Representative	Adrien Ivan		
Faculty SACSCOC Representative	Bettye Hutchins		
Student Forum Representative	Jackie Polk /		
Student Government Representative	SjohOnton Fanner/		
Classified Staff	Sandy O'Dell		
Classified Staff	Rosa Alaniz		
President	Dr. Dusty Johnston		

- Approval of March 28, 2014 minutes (Exhibit A, Action Item)

- Review College Effectiveness Committee Purpose and Responsibilities (Exhibit B)

- Student Learning Measures Update: Dr. Gary Don Harkey

- Director of Institutional Effectiveness Update:
 - SACSCOC Fifth-Year Interim Report – mailed on September 8, 2014, reviewed in December, letter received in January
 - Student Success by the Numbers Committee - September 5, 2014 meeting review
 - SSBTN Purpose and Responsibilities (Exhibit C)
 - Updated KPIAs along with a review of related KPIAs and data sources (College Effectiveness Committee receives the updates through emails to the data group and as part of Dr. Johnston's Monthly News)
 - Assessment Activity and Report Calendar 2014-2015 (will be posted on website when receive information on final corrections)
 - General Glossary 2014-2015 (will be posted on website when receive information on final corrections)
 - Next meeting begins review of Assessment and Report Communication Forms for 2014-2015 AY

- Planning Calendar
 - Reminder 2013-2014 Annual Action Plan Summaries due by end of September. Components should include data such as CCSSE and SENSE results.
 - Reminder to review 2014-2015 Annual Action Plans and Institutional Effectiveness Plans for actions to be implemented during this AY (shared drive G :)
 - Review of 2014-2015 Planning Calendar approved by CE Committee via electronic vote July 2014 (Exhibit D)
 - Vernon College Substantive Change Policy review (Exhibit E)
 - Review and approval of Strategic Plan Components: Philosophy, Vision, Values and Mission for 2015-2019 (Exhibit F, Action Item)
 - Review and approval of Strategic Plan Components: Long Term Objectives for 2015–2019 (Exhibit G, Action Item)

- Student Success by the Numbers Initiative at a Glance (Exhibit H) – send updates to Betsy by the end of September

- Working Timeline progress of activities review will begin with October 31 meeting

- Meeting schedule: October 31, November 21 and December 12

- Adjournment